



Media Release Form

On occasions, we may take photographs of students at our school. We may use these images in our prospectus or in other printed school or Education Department publications, as well as on our website. Images are also used as a record of a teaching and learning experience and may be used in displays around school. It is occasionally useful to be able to view or produce images of children to assist staff, for example when getting to know a new class. We may also make video or web cam recordings for school-to-school conferences, monitoring or other educational use.

From time to time our school may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Children and young people will often appear in these images which may appear in local or national newspapers or on televised news programmes.

We need your permission before we can photograph or make any recordings of your child. Please answer the questions below then sign and date the form where shown and return the completed form to the school.

Name of child: _____

Class: _____

Please circle your answer.

May we use your child's photograph in the school prospectus and other printed publications that we produce for promotional purposes? This includes flyers which could be distributed outside the school community but children will not be identified by name.

Yes / No

May we use your child's image on our website if your child is not identified by name?

Yes / No

May we use your child's image on our preferred applications where a password is required for access?

Yes / No

May we record your child's image on video or web cam?

Yes / No

Are you happy for your child to appear in the media? This includes: permission for your child's name and picture to be used by media when the school has asked them to record individual, class or whole school activities that are of interest to the general public e.g. newsletter, local radio and television broadcasters.

Yes / No



Please note that the conditions for use of these photographs are listed below. I have read, understood and agree to the conditions of use below and confirm I have parental responsibility for the child named overleaf.

Parent's / guardian's signature: _____ Date: _____

Parent's Name (print): _____

Conditions of use

1. This form is valid for the period of time your child attends this school. The consent will automatically expire after this time.
2. We may use photographs or recordings after your child leaves this school. Please advise us if you have an objection to this.
3. Any photographs that appear in current publications (or on the website) may continue to be used after a student has left the school. Every effort will be made to update photographs when the publication is reprinted or the website is refreshed. However, school may approach parents of a student to continue the use of an image if it is deemed appropriate.
4. Parents filming any sporting event, school activity or production for their private or family use, are asked NOT to post any images onto a website, to social media etc. or email images as control may be lost. Equally parents are asked NOT to amend or manipulate any image except perhaps to crop an image. Photographs can be stored electronically but in a secure area. Parents are requested to convey this information to anyone attending a school event in connection with the student named here.